



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 1, 2018

Grant Etheridge
FLW Southeast, Inc.
4451 Canton Road
Marietta, GA 30066

Re: **RFQ # 1030663, Siemens Parts, Products and Services**

Dear Mr. Etheridge:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1030663 for Siemens Parts, Products and Services. This letter hereby notifies you of Metro's intent to award to FLW Southeast, Inc., contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Stephen Pitman by email at Stephen.Pitman@Nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.Watson@Nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
Siemens Parts, Products and Services; RFQ# 1030663	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	5.00%	95.00%	\$102,925	\$108,071	\$102,925
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
FLW Southeast, Inc.	\$102,925.00	\$0	\$0	\$0	\$102,925	Awarded

Pitman, Stephen (Finance - Procurement)

From: Watson, Jerval (Finance - Contract Compliance)
Sent: Tuesday, January 30, 2018 4:17 PM
To: Pitman, Stephen (Finance - Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Assignment Request for RFQ# 1030663 Siemens Parts, Products and Services

Good Afternoon Stephen – I have confirmed the there is no SBE participation on this solicitation. Please let me know if you need anything additional. – JW

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Pitman, Stephen (Finance - Procurement)
Sent: Friday, January 26, 2018 10:02 AM
To: Watson, Jerval (Finance - Contract Compliance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: FW: Assignment Request for RFQ# 1030663 Siemens Parts, Products and Services

Jerval,

Attached you will find the Bid Tab and Subcontractor form for FLW Southeast. Can you please provide the SBE Assessment report for this solicitation.

Thank you,
Stephen Pitman

From: Gleason, Bryan C. (Finance - Contract Compliance)
Sent: Thursday, December 28, 2017 9:19 AM
To: Pitman, Stephen (Finance - Procurement)
Cc: Pittman, Genario (Finance - Procurement); Watson, Jerval (Finance - Contract Compliance)
Subject: RE: Assignment Request for RFQ# 1030663 Siemens Parts, Products and Services

No PNP, SBE/SDV cost incentive, no assignment. Jerval will review if there's any participation.

From: Pitman, Stephen (Finance - Procurement)
Sent: Thursday, December 28, 2017 8:15 AM
To: Gleason, Bryan C. (Finance - Contract Compliance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Assignment Request for RFQ# 1030663 Siemens Parts, Products and Services

Bryan,

Please provide the BAO assignment for the below RFQ. Let me know if you need anything from me.

Solicitation #: 1030663

Solicitation Title: Siemens Parts, Products and Services

Solicitation Type: ITB Goods and Services CPA

Estimated Value: \$850,000.00

Scope of Work: Parts, products and services from a Siemens Process Instrumentation representative. Must be OEM parts and equipment, bidder must be able to supply/provide all requirements to be considered for award. Metro may require documentation from manufacturer stating that the vendor is an authorized representative for Siemens Process Instrumentation.

Special Certification Required: Yes (Authorized representative for Siemens Process Instrumentation)

Commodity Code: 3912

Department: Water Services

Expiring Contract: No

Thank you,
Stephen Pitman

From: Pittman, Genario (Finance - Procurement)
Sent: Monday, December 11, 2017 12:35 PM
To: Pitman, Stephen (Finance - Procurement)
Cc: Lane, Michelle (Finance - Procurement); Gleason, Bryan C. (Finance - Contract Compliance); Belcher, Stephanie (WS); McDaniel, Kim (Finance - Director's Office); Belcher, Stephanie (WS)
Subject: Requisition Assignment Notification-125617 (Sole Brand Siemens)

Stephen,

The solicitation method recommended by the requesting department (WS) is an ITB (Sole Brand). Contractor shall provide Siemens parts, products, and services for existing equipment located within Metro Water Services. The budget amount is \$850,000.00.

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

Pitman, Stephen (Finance - Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Thursday, February 01, 2018 1:43 PM
To: Pitman, Stephen (Finance - Procurement); Cantlon, Judy (Finance - Contract Compliance); Pittman, Genario (Finance - Procurement)
Subject: RE: 1030663 Siemens Parts, Products and Services

Award to a single bidder is approved. Judy, please send Stephen the signed award letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Pitman, Stephen (Finance - Procurement)
Sent: Thursday, February 01, 2018 1:31 PM
To: Lane, Michelle (Finance - Procurement)
Subject: FW: 1030663 Siemens Parts, Products and Services

See below email and attached letter.

From: Pitman, Stephen (Finance - Procurement)
Sent: Wednesday, January 31, 2018 8:51 AM
To: Cantlon, Judy (Finance - Contract Compliance)
Subject: 1030663 Siemens Parts, Products and Services

Judy,

Please have Michelle do the following for this RFQ:

- 1) Approve award to a single bid. The department has deemed the bid reasonable and within budget.
- 2) Review and sign the attached Intent to Award Letter.

Thank you,

Stephen Pitman
Contract Specialist
Department of Finance
Procurement Division
Metropolitan Government of Nashville and Davidson County
730 Second Avenue South, Ste. 101
Nashville, TN 37210
Phone: 615-862-6670

Fax: 615-862-6179

METROPOLITAN GOVERNMENT
SOLE BRAND JUSTIFICATION FORM



Send an email to PRG@nashville.gov and attach completed sole source form and supporting documentation.

Approved Sole Brand Form Must be Attached to RFQ Requisition

Date: 11/2/2017 Requesting Department/Agency/Commission: Water Services

Requesting Official: Stephanie Belcher
Product/Service Description: Siemens Process Instrumentation

Telephone #: 615-862-4513

Metro Code: 4.16.010 through 4.16.030 Specifications.

"Specification" means any description of the physical or functional characteristics, or of the nature of a supply, service or construction item. It may include a description of any requirement for inspection, testing or preparing a supply, service or construction item for delivery. The standards board shall promulgate regulations governing the preparation, maintenance and content of specifications for supplies, services and construction required by the metropolitan government. The purchasing agent shall review the specifications submitted by departments in order to ensure that they identify minimum requirements, allow for maximum practicable competition, identify standards to be used in verifying compliance, and provide for an equitable award at the lowest possible cost. To the extent practicable, specifications shall be written in terms of performance and outcomes. (Ord. 92-210 § 1 (4-101), 1992); (Ord. 92-210 § 1 (4-201), 1992); (Ord. 2002-1232 § 3 (part), 2002; Ord. 92-210 § 1 (4-202), 1992)

The nature of the product or Metro's requirements

If Other, Explain Request: Metro Water Services has a multitude of Siemens Process Instrumentation in use throughout its system (level controllers, flowmeters, pressure transmitters, etc.). No other brand of products is directly compatible with our existing plant control systems.

Requesting Department Director's Signature of Approval: _____

A handwritten signature in black ink, appearing to be "ACOM" followed by a flourish, written over a horizontal line.

To be completed by the Procurement Division

Sole Brand is Approved

Sole Brand is Denied; Reason for Denial _____

PROCUREMENT OFFICER: _____

A handwritten signature in black ink, appearing to be "J.R. [unclear]", written over a horizontal line.

PURCHASING AGENT: _____

A handwritten signature in black ink, appearing to be "Michelle Hernandez", written over a horizontal line.

11/2/17
11/4/17